



Brisbane Parks and Recreation Commission *Action Minutes*

REGULAR MEETING

May 15, 2018

BRISBANE CITY HALL COMMUNITY MEETING ROOM, 50 PARK PLACE, BRISBANE, CA

CALL TO ORDER

Commission Chairperson Fryer called the meeting to order at 5:30pm.

ROLL CALL

Commissioners present: Fryer, Covino, Marmion, Bologoff and Needham
Commissioners Boggs and Ocampo absent

Staff present: Recreation Manager Leek, Recreation Supervisor Beaty
and Recording Secretary Vaccaro

ADOPTION OF AGENDA

Commissioner Bologoff moved, seconded by Commissioner Needham, to approve the May 15, 2018 Agenda. The motion carried 5-0. Commission Chair Fryer asked to move VIII. New Business, A. Elite Volleyball Club Proposal, to VI. Presentations, B. Commissioner Marmion moved to amend, seconded by Commissioner Covino. The motion carried 5-0.

APPROVAL OF MINUTES

April 11, 2018

Commissioner Bologoff moved, seconded by Commissioner Marmion, to approve the April 11, 2018 Minutes. The motion carried 5-0.

CITIZEN COMMUNICATIONS

None

PRESENTATIONS

A. Senior Programming

Recreation Supervisor Steve Beaty and Senior Programming Leader Theresa Madrigal gave the Commission an annual summary report regarding the various programs offered to our seniors.

B. Elite Volleyball Club Proposal

Alex Lau and Rob Lo, owners of the Elite Volleyball Club, presented a proposal to the Commission to build a sand volleyball court in the vacant lot near the Mission Blue baseball field, at the corner of Mission Blue Dr. and Monarch Dr. Maintenance costs were discussed. Commissioner Covino motioned, seconded by Commissioner Bologoff, to accept the proposal and move it forward to City Council for approval.

OLD BUSINESS

A. Master Fee Schedule Review

Recreation Manager Leek, at the request of the Commission, brought back the final Master Fee Schedule with a 3% fee increase across the board for the next two fiscal years. Commissioner Bologoff moved, seconded by Commissioner Covino, to accept the Master Fee Schedule with the 3% increase. The motion carried 5-0.

B. Joint Subcommittee with Open Space and Ecology Committee

Recreation Manager Leek discussed joining the Parks and Recreational Facilities Subcommittee with two members of the Open Space and Ecology Committee, to form a committee for the purpose of discussing possible signboard replacement options going forward. Commissioner Marmion moved, seconded by Commissioner Covino, to recommend the Parks and Recreation Facilities Subcommittee joins with two members of the Open Space and Ecology Committee to form an Ad-hoc Committee specifically for the purposes of exploring signboard replacements. The motion carried 5-0.

NEW BUSINESS

A. Commission Reorganization

Commissioner Bologoff nominated Commissioner Covino, seconded by Commissioner

Marmion, to be the Commission Chairperson for the upcoming year. Commissioner Bologoff nominated Commissioner Marmion, seconded by Commissioner Needham, to be the Vice-Chairperson for the upcoming year. Commissioner Marmion nominated Commissioner Needham, seconded by Commissioner Covino, to be the Secretary for the upcoming year. The motions carried 5-0.

REPORTS

Chairperson

Commission Chair Fryer discussed the need to replace the sound system at Mission Blue. Recreation Manager Leek said it would be included in the list of the upcoming budgetary asks to City Council.

Subcommittees

Subcommittee Meetings – reports

Events

Commissioner Needham stated that the subcommittee discussed new events ideas to be focused around family friendly events and pop-up events. They discussed using the park space to bring these events to the community. Recreation Manager Leek added that the subcommittee also spoke about folding some of the smaller events into the Parks and Recreation's annual series of larger events.

Recreational Facilities

The subcommittee visited Firth Park and Quarry Rd. Park. Commissioner Marmion said the purpose of the visits were to look at the maintenance needs of each park. The Commission discussed possible replacement of the benches and picnic tables at Firth Park. Recreation Manager Leek said that the costs will be estimated for the removal and replacement of the items and be will be included in the list of upcoming budgetary asks to City Council. Commissioner Covino suggested getting the community involved in the clean-up and restoration of Firth Park.

Day in the Park

The subcommittee reviewed the current agenda for the Day in the Park events. Commissioner Needham said they looked at ideas from other community's events. Looked at additional events that might be possible to add in to the already existing event. Adding more shaded areas were also discussed.

Setting Subcommittee Meetings

The Commission discussed which Subcommittees should meet prior to the next meeting.

Commissioners

Commissioner Needham reported that there were overgrown areas of the Crocker Trail that need maintenance. Commissioner Marmion reported on an area of the Marina that she would like to propose a recommendation to City Council for restoration or possible replacement.

Staff

Programs Report

Staff discussed current and upcoming programs.

COMMISSION MATTERS

Written Communications

None

Commission Calendar

The Commission discussed items for the next Commission meeting.

ADJOURNMENT

Commission Chairperson Fryer moved that the meeting be adjourned at 6:45pm.